

DFMWR

PEER-TO-PEER AWARD NOMINATION FORM

Submitted By: _____

Criteria: in addition to satisfactory performance at their own job, employee must have demonstrated a beyond-the-call-of-duty effort in relation to the support of fellow DFMWR employee(s). Nomination must identify a specific incident of peer-to-peer support.

I nominate _____ for the PEER-TO-PEER AWARD based on the following criteria:

- A. Describe nominee's selfless behavior, care and concern for the welfare of fellow employee(s)

- B. Identify a specific incident of peer-to-peer support

- C. Identify specific actions about professional work ethics

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UNSUNG HERO AWARD NOMINATION FORM

Submitted By: _____

Criteria: this employee works “behind the scenes.” They do their job so well that no one stops to think about how that job got done. This employee is not heard from very often because they are too busy working. When their assistance is needed, they can be counted on to help out on any DFMWR project, event, or program, and all you have to do is ask them.

I nominate _____ for the UNSUNG HERO AWARD based on the following criteria:

A. Describe a specific situation of this employee’s work “behind the scenes”

B. Describe how this employee can be always counted on by his coworkers

C. Identify specific instance of the employees actual project completed

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CUSTOMER SERVICE INDIVIDUAL AWARD NOMINATION FORM Submitted By: _____

Criteria: accomplishment where the nominee excels in the performance of normal duties and responsibilities, going beyond what is normally expected. Nominations must identify a specific incident of customer service or overall customer interactions that describe consistent success with customers.

I nominate _____ for the CUSTOMER SERVICE AWARD based on the following criteria:

A. Describe a specific situation where the employee demonstrated excellent customer service

B. Describe the employees overall customer interactions on regular basis

C. Describe how the employee contributed to the improvement of DFMWR customer covenance process

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LEADING THE WAY AWARD NOMINATION FORM

Submitted By: _____

Criteria: the award recipient shows commitment to and the demonstration of exceeding internal and external customer expectations. Rising above “simply acceptable” to set new standards of courtesy and efficiency, resulting in an improved quality of life for the Fort Meade community. Nominations must identify a series of specific instances of exceeding customer expectations and actions that lead to improvement of quality of life for the community.

I nominate _____ for the LEADING THE WAY AWARD based on the following criteria:

- A. Demonstrate a specific instance of exceeding customer expectations internally and externally

- B. Provide a specific example of action that lead to improvement of quality of life for the community

- C. Describe the leadership qualities of the nominee: coaching, motivation, encouragement, nurture, support, guidance, empowerment, developing a people-oriented environment
