



2020 Child & Youth Services Middle School 6th-8th Grade (SY 19/20) SUMMER CAMP REQUEST FOR CARE FACT SHEET

PLEASE READ! This fact sheet is being provided to inform Child & Youth Services (CYS) patrons of Summer Camp Waiting List Policies. Please fill out all information including phone numbers and work location. Working status will ensure appropriate placement on the waiting list.

The Fort Meade CYS Summer Camp Program will run for eleven weeks, starting June 22, 2020-September 04, 2020. Sessions are in one week intervals allowing parents to sign up for only the weeks that child care is needed. Operation days and hours are Monday – Friday, 6:00 a.m. - 1:00 p.m. The program is open to all qualifying children who have completed 6th grade- 8th grade. Fees are based on total family income. **IT IS THE RESPONSIBILITY OF THE SPONSOR TO COME IN AND ENROLL WITHIN 48 HOURS OF SUMMER CAMP SLOT NOTIFICATION. FAILURE TO RESPOND WITHIN 48 HOURS WILL RESULT IN YOUR SPOT WILL BE RE OFFERED AND YOU WILL NEED TO PUT YOURSELF BACK ON THE WAITLIST IF CARE IS STILL NEEDED. SPONSORS WHO DECLINE AN OPENING WILL BE REMOVED FROM THE WAITING LIST AND WILL BE PLACED ON THE BOTTOM OF THE WAITLIST.** Sponsors will no longer be told what number their child is on the waiting list due to waitlist priority system.

Please note that families accepting a space in Summer Camp will NOT BE REQUIRED TO PAY A REGISTRATION FEE OR MAKE A DEPOSIT. PATRONS WILL HOWEVER, SIGN A PAYMENT DUE DATE AGREEMENT PROVIDING SUMMER CAMP PAYMENT DUE DATES. Failure to meet the established deadlines for your weekly summer camp rates will result in denial of access from the summer camp. A written notice of cancellation must be submitted to the program office 2 weeks prior to the desired termination date. NO EXCEPTIONS will be made to this policy except for patrons that possess military PCS orders.

Summer camp for youth who have completed 6th-8th grades will be located at the Middle School/Teen Center Bldg. 3102. Open rec will begin at 1pm.

Summer Camp Waiting List Forms will be available starting March 2, 2020 and can be picked up at the Parent Central Services Office Bldg. 1900 Reece Road, or at any CYS facility.

Completed waiting list forms can be turned in (no earlier than March 02, 2020)
Please return forms to Parent Central Services or the MST program Bldg. 3102

emailed to: usarmy.meade.imcom-fmwrc.mbx.dfmwr-community-outreach@mail.mil

returned to: MST Bldg.
3102 MacArthur Road Road
Fort Meade, MD 20755

Waiting list forms will be initialed, time and date stamped when they are submitted. For further information, contact Parent Central Services at 301-677-1618/1149/1156/1104

Monday-Thursday 0800-1630, Friday 0830-1200. Closed daily for lunch 1200-1245.

Last walk-in and appointment will be 30 minutes prior to lunch and closing.

For Your Records

CYS Middle School 6th-8th grade (SY19/20) Summer Camp Request for Care Form

SPONSOR'S NAME: _____

Date:
Time:
Staff:

GRADE/RANK: _____ EMAIL: _____

UNIT/EMPLOYER _____ DUTY PHONE _____

HOME ADDRESS _____

HOME PHONE: _____ CELL PHONE _____

ARE YOU ASSIGNED TO FGGM? YES or NO Please circle the appropriate employment status below:

**** Please note that Contractors and Retirees will be Space Available and only be called for a spot if/when the waitlist is exhausted****

Active Duty Military

DOD Civilian

DoD Contractor

Retiree

SPOUSE'S NAME: _____ CELL PHONE _____

GRADE/RANK: _____ EMAIL _____

UNIT/EMPLOYER _____ WORK PHONE _____

Please circle the appropriate employment status below:

Active Duty Military

DOD Civilian

DoD Contractor

Public Sector Employee

Full time Student

Unemployed

YOUTH: _____ DOB: _____ Male or Female SY 2019/2020 grade _____

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CHILD CARE WEEKS: (Only for children completing grades 6th-8th) Please check the weeks needed:

____ Week 1 (June 22-26, 2020) ____ Week 4 (July 13-17, 2020) ____ Week 7 (Aug 3 - Aug 7, 2020) ____ Week 10 (Aug 24-28, 2020)
____ Week 2 (June 29-July 03, 2020) ____ Week 5 (July 20-24, 2020) ____ Week 8 (Aug 10-14, 2020) ____ Week 11 (Aug 31-Sep 4, 2020)
____ Week 3 (July 6-10, 2020) ____ Week 6 (July 27-31, 2020) ____ Week 9 (Aug 17-21, 2020)

SPECIAL MEDICAL CONDITIONS:

Describe any special program needs (example: Asthma/Food Allergies/ADHD/behavioral/developmental concerns) or any other restrictions which the child requires in order to participate in Child, Youth & School Services programs. Any child with a special medical condition must be evaluated by our Multi-Disciplinary Inclusion Action Team (MIAT) before participating in any program. All required medical documentation must be submitted within 30 days of enrollment if enrolled before **May 1, 2020**. If you enroll **after May 1, 2020**, all required medical paperwork must be submitted prior to enrollment (**this includes previous Summer Camp attendees whose medical paperwork on file will expire during the Summer Camp months**).

I acknowledge that I have READ and have RECEIVED a CYS Summer Camp Waiting List Fact Sheet. IT IS THE RESPONSIBILITY OF THE SPONSOR TO COME IN AND ENROLL WITHIN 48 HOURS OF SUMMER CAMP SLOT NOTIFICATION. FAILURE TO RESPOND WITHIN 48 HOURS WILL RESULT IN YOUR SPOT BEING RE OFFERED AND YOU WILL NEED TO PUT YOURSELF BACK ON THE WAITLIST IF CARE IS STILL NEEDED. SPONSORS WHO DECLINE AN OPENING WILL BE REMOVED FROM THE WAITING LIST AND WILL BE PLACED ON THE BOTTOM OF THE WAITLIST. Sponsors will no longer be told what number their child is on the waiting list.

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SIGNATURE _____ DATE _____

Please Return