

By signing below, I acknowledge I have received and read the below information regarding the Camp Meade RV campground, and that I agree to follow the rules and policies received.

Reservation Policy	initial
Campground Rules	initial
Freeze Protection Policy (Nov thru Mar)	initial
Map of Campground	initial
Fort Meade Pet Policy (if applicable)	initial
Wireless instructions	N/A
SIGNATURE	DATE
sign	date

Camp Meade RV Park
 2300 Wilson Street
 Fort Meade, MD 20755

Phone: 301-677-6196
 301-677-3810
 Fax: 301-677-5616

CAMP MEADE RESERVATION FORM

LAST NAME		FIRST NAME		DAYTIME PHONE #
[REDACTED]		[REDACTED]		[REDACTED]
ARRIVAL DATE	DEPARTURE DATE	# OF NIGHTS	RATE	DEPOSIT RECEIVED
CONFIRMATION #		# of Adults & Children in your party		TOTAL DUE AT CHECK IN
		[REDACTED]		
ACTIVE DUTY MILITARY INFORMATION				
ORGANIZATION		UNIT & RANK		WORK PHONE #
SPONSOR'S INFORMATION				
FULL NAME		MILITARY STATUS & RELATIONSHIP		DAYTIME PHONE #

PLEASE READ BEFORE SIGNING. FAILURE TO OBEY ANY OF THE BELOW RULES MAY RESULT IN INDIVIDUALS BEING ASKED TO LEAVE THE CAMPGROUND

Check - In / Check - Out

- **Check - In** is at any time after 1:00pm. All patrons are required to check in at the Outdoor Recreation administration office located at 2300 Wilson Street. At this time you will be required to complete a few forms, provide your ID Card and receive pertinent information regarding your stay with us. **Any payment remaining is also due upon check in.** Late night or weekend arrivals will be called the day before to receive camp site and entry information. You are required to check in to the office on the next business day.
- **Check - Out** is at any time before 11:00am. It is the patron's responsibility to ensure the site is clean of any items or trash left by you. Failure to check out on your departure date by 11:00am may result in the removal of your property from the site at your cost. Additional charges may be incurred if site is left in a unsatisfactory condition.

General Rules

- **PERSONAL INFORMATION/ VISITORS/DELIVERIES:** The Camp Meade RV Park will not divulge patrons site #'s or personal information, unless specified in advance by the patron. Do NOT provide access codes to anyone that does not stay in the campground. If expecting visitors, have them park in the main parking lot and meet them. Visitors are not permitted to park in the campground due to limited spaces available.
- **SITE ASSIGNMENTS:** Sites will be assigned at check in. Unless you prepaid in full for a specific site. Camp Meade reserves the right to change site assignments without prior notice, but will try always to accommodate patron's requests whenever possible.
- **DEPOSITS:** A minimum one night stay deposit will be charged at the time of making a reservation.
- **REFUND POLICY:**
 Deposits will only be refunded in full if a cancelation notice has been provided within 48 hours of the reservation date before check in time of 1:00pm. If cancelation is made less than 48 hours, the deposit will be forfeited. Refunds of fees paid in cash or check will processed and mailed to you, and may take up to 4 weeks to arrive.

- **REFUND POLICY:** Deposits will only be refunded in full if a cancellation notice has been provided within 48 hours of the reservation date before check in time of 1:00pm. If cancellation is made less than 48 hours, the deposit will be forfeited. Refunds of fees paid in cash or check will processed and mailed to you, and may take up to 4 weeks to arrive.
- **RETURNED CHECKS:** All returned checks will results in a minimum \$30.00 service charge and may cause patrons to lose their check writing privileges.
- **MESSAGES AND MAIL:** Camp Meade staff will only deliver messages that are marked "official military or government business" or a genuine emergency. Patrons that request mail or package delivery must contact the Fort Meade Postal Office or local UPS or FEDEX facilities for options. All mail received for campground patrons will be returned to the sender without notification to the patron.
- **DAMAGES:** The U.S. Government, the Camp Meade RV Park and all authorized officers, agents or employees are not responsible for any damages or loss to your property, weather by act of nature, accident or vandalism. Property damages should be reported to your insurance carrier.
- **QUIET HOURS:** Quiet hours are observed from 2300 to 0600 (11:00pm to 6:00am).
- **TRAILERS:** Watercraft and Watercraft trailers or any type of large trailer are not permitted in the campground. Small enclosed trailers and tow dollies are permitted and considered as a vehicle.
- **BATH HOUSES:** The Camp Meade RV Park bath houses have showers and restrooms. The laundry area and lounges are also located in the main bath house #2301. Camp Meade is not responsible for any property left in the bath house. Children that are 12 years of age or under are not permitted in the bath house without proper supervision.
- **PETS:** Do you have pets with you? YES , How Many , NO
Pets are not permitted within the Cabins or Bath Houses. Patrons are responsible for disposing of any pet waste properly and ensuring their pet is on a leash at all times. Pets cannot be left outside unattended. Pet fencing of any type is not permitted. Refer to the Updated FGGM Pet Policy #86 for details.
- **CABINS:** Cabins can accommodate up to 2 adults and 4 children. You must provide linens, blankets and pillows. Patrons are responsible for removing all trash and sweeping the cabin before check out. Pets are not allowed.
- **PARKING VEHICLES:** Patrons are only permitted to park 2 vehicles within the campground (other than the RV/ Camper). Vehicles will need to have parking passes displayed in the windshield while in the campground. No Parking is permitted in the grass or in an area where you have to drive over the grass to access. Additional parking may be permitted in the main parking lot with a permit.
- **FEEDING OR HOUSING WILDLIFE IS STRICTLY PROHIBITED.**
- **NO SMOKING OR VAPING WITHIN 50 FEET OF ANY BUILDING.**

Sponsors are responsible for the proper decorum and conduct of their dependents and guests.

Sponsors will be accountable and shall be required to reimburse the Camp Meade RV Park for the loss or damage of Camp Meade property of equipment, through abuse, carelessness or negligence.

Patrons Signature

Date

EMERGENCY CONTACT INFORMATION

NAME: _____ RELATIONSHIP: _____

PHONE NUMBER(S) (Home/Work/Cell) _____

VEHICLES REQUIRING PARKING PERMITS

Vehicle #1: Make _____ Model _____ Color _____ License # _____

Vehicle #2: Make _____ Model _____ Color _____ License # _____

**CAMP MEADE RV PARK
2300 WILSON STREET
FORT GEORGE G MEADE, MARYLAND 20755
CAMPGROUND RULES & REGULATIONS**

CHECK IN/CHECK OUT

**ALL CAMPERS ARE REQUIRED CHECK IN AT THE ADMINISTRATIVE BUILDING:
If after hours or on weekends, check in on the next business day.**

**Check In is after - 1300 Hours (1:00pm)
Check Out is before - 1100 Hours (11:00am)**

For your safety and security, do not provide the gate or door access codes to anyone other than family members that are staying with you.

Do not allow anyone access to the Camp Meade RV Park that is not authorized.

**During Peak Season, you may be required to switch sites (dependent on site availability).
You are required to vacate your old site by 11am. If your new site is available you can move to it. If it is not available, you will need to move to the main parking lot and wait until check in time at 1pm. Be aware of your reservation moves and plan ahead.**

CAMP SITES

Please help us keep the campsites clean and clutter free.

Fire pits must be cleaned and all trash removed from site before checking out.

**Stored items will be kept to a minimum. No more than 6 neatly stacked Rubbermaid type storage containers under the RV or camper. (Dumpsters are provided for your convenience).
Appliances are not permitted outside of your camper (i.e. washers, refrigerators, freezers, etc.).
Expected camping items are allowed, such as lanterns, grills or outdoor cooking devices, bikes neatly stored, toys stored in a container, a small pile of firewood, 1-2 coolers, and one or 2 decorations for your site. One tent is permitted and may be used to store extra items in order to keep your site clutter free.**

Campers will keep all equipment within boundaries of their campsites, this includes satellite TV dishes.

Open fires are permitted only in the campsite fire rings. Burning trash is not permitted.

Hanging of clothes or towels to dry in your campsite is prohibited.

Secure all electrical wires, water, and sewage hoses for the grass cutters. Groundskeepers will not mow around your personal property. It is the camper's responsibility to keep personal property safe from harm.

Respect other camper's privacy – do not walk through occupied spaces.

VEHICLES

Only 2 vehicles in addition to the single RV or Camper are permitted per site. (Examples are cars, trucks, tow dollies, other types of trailers, ATV's and motorcycles). Vehicles and tow dollies, including the wheels, are NOT to be parked on the grass or the picnic patio area. Additional parking spaces throughout the RV Park are allotted for cars and trucks only. If additional trailers, tow dollies, etc will not fit on your site, it must be removed from the RV Park.

****One additional vehicle can be parked in the main parking lot along Wilson Street with a permit, all other additional vehicles / trailers must be stored in the RV Storage Lot, if there is availability or stored off post. Ask staff for recommendations.****

Speed limit in the park is 5 MPH – Please watch for playing children.

No driving or parking on the grass is permitted, Parking on picnic pad is not permitted.

Parking across your site is not permitted, where you have to drive over grass to enter or exit the space.

Driving the wrong way on one way streets is NOT permitted. Arrows on pavement.

NO vehicle washing and NO vehicle repairs are permitted in the RV Park.

PETS

PETS ARE NOT ALLOWED IN THE CABINS, BATH HOUSES OR SHOWER ROOMS.

In accordance with FORT MEADE Policy #15 –Domestic Pet:

- * **Pets staying longer than 14 days must be registered with FGGM Vet Clinic & chipped.**
- * Pets must be kept on a leash at all times and within the site boundaries.
(No fencing of any type is allowed).
- * Pets must not be tied up outside or left unattended at any time in or around the vehicles.
- * Pet waste must be picked up by the camper and deposited in trash receptacles provided.
- * Pets must be walked in designated areas.
- * Failure to comply could result in removal of pets from the park or compromise your stay.
- * All pets must be registered with our office, to include a copy of shot records that include Rabies & Distemper vaccinations, see Pet Policy for details.
- * Pets are limited to two pets per camp site.
- * During times such as power outages when extreme heat or cold may become a factor, we may notify you. We are not responsible for your pet's safety when they are left alone in the RV.
- * Pet Bedding is not permitted to washed or dried in the campground laundry room.
- * Fort Meade does have a Dog Park available, ask the staff for details.

MAIL

In accordance with AR 25-51, 2-40(B), Official Mail and Distribution Management, dated 30 November 1992, the requirements listed below regarding personal mail for Campground patrons will be strictly enforced:

* RV Park Staff Personnel are prohibited from receiving or dispatching personal, unofficial, or non- mission related mail for Campground patrons.

- * RV Park Staff Personnel are required to mark all personal mail received with the words "ATTEMPTED, UNKNOWN, DATE & INITIAL" and return it to the Fort Meade Post Office.
- * Mail distributors such as UPS, FedEx & others are not permitted within the RV Park and ALL delivery persons must be met in the parking lot.
- * If you plan on staying with us several months, it is recommended to get a local PO Box at the Fort Meade Post Office.

QUIET HOURS

Quiet hours are 2200-0700. Please keep radios, TV's, and conversation at a low level. Abusive or obscene language, drunkenness, or rude behavior will not be tolerated.

During all hours, loud noises that result from using equipment of any type is not permitted.

MISCELLANEOUS

- Sponsors are responsible for the conduct of their dependents and guests.
- Parents are responsible for supervising children at all times and for any damages they may cause. Children 12 years and under are not permitted in the bath houses unsupervised.
- Building any items for profit and nonprofit within the RV Park is prohibited.
- Visitors must park in the Administrative building parking lot and not within the RV Park.
- All Propane tanks must be kept secured to stationary objects. (chain or cable)
- Parties are not permitted on the campgrounds. Patrons may rent a covered pavilion or the Conference Room in the Administrative building for an additional charge.
- Business for profit of any type is not permitted within the campground.
- In accordance with FGGM Regulation 40-22, the practice of feeding or providing shelter to wild or stray animals is strictly prohibited. In addition, all personnel on post will collect refuse and garbage in properly covered containers to discourage wild or stray animals from roaming in their areas. Bird feeders are not permitted.
- Do not lay trash of any type on the ground outside of Dumpsters, or your site.
- Climbing trees in the RV Park is prohibited.
- Smoking is not permitted in the cabins or in the community buildings.
- Only authorized patrons are permitted to use the Bath Houses, Laundry Room, Recreation Room, TV's or have access to Wi-Fi. Tampering with equipment is not permitted.
- Camp Store offers basic supplies, drinks, snacks, firewood and Propane and more for purchase.

VIOLATIONS

Failure of patrons to follow regulations may result in eviction from the park. Patrons will be notified of each infraction, and it will be noted in the file. After three violation notices with no resolution, staff will begin eviction process and may lose RV Park privileges. This includes moving from your site as scheduled. Towing charges may be incurred.

LIABILITY

Camp Meade RV Park, DFMWR, and the US Army assume no responsibility for damaged, lost, or stolen personal property during campers' stay. This includes damage to patrons' vehicles.

IMPORTANT TELEPHONE NUMBERS

**Camp Meade RV Park, 301-677-3810 or 6196
After Hours 301-252-0205 (leave message)**

Emergency (Military Police), 301-677-6622

Animal Control, 301-377-9001

Adverse Weather Hotline, 301-677-6323