



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON
4551 LLEWELLYN AVENUE
FORT GEORGE G. MEADE, MARYLAND 20755-5000 FORTMEADEMD20755-5071

IMME-MWR

1 January 2022

MEMORANDUM FOR Camp Meade RV Park Patrons

SUBJECT: Camp Meade RV Park Reservation Policy

1. References:

AR215-1, Morale, Welfare and Recreation Activities and Non-Appropriated Fund Instrumentalities, 24 September 2010.

2. IAW with AR 215-1 Para 8-25 the following are Camp Meade's RV Park reservation policies.

a. Active Duty Military may make reservations up to twelve (12) months in advance. All other adult authorized patrons may make reservations up to eleven (11) months in advance. Fees are subject to change without notice.

b. Peak season is determined to be April 1st through November 15th.
Non Peak season is determined to be November 16th through March 31st.

3. Homesteading is strictly prohibited. Customers may make daily, weekly, or monthly reservations or contracts; at the conclusion of which the next eligible patron on a waiting list will be accommodated. Renewals of these reservations or contracts may be requested up to 5 (five) days prior to the date of expiration, as long as existing reservations or waiting list will be accommodated. Personnel on extended stays must comply with local and State law relative to taxation, vehicle registration, and other residence issues.

4. Patron Eligibility – Active Duty.

a. Active duty patrons/Ready Reservist may make *initial* reservations for up to 60 days in both peak and non-peak seasons.

b. Active duty will be allowed to make *additional* reservations one (1) time in **peak season**, for a total of 120 consecutive days (equal to two 60 day reservations). Once active duty patrons have met the maximum allowable consecutive days in the park, they must leave the park for a minimum of 5 days.

c. Active duty will be allowed to make two (2) sixty day (60) extensions in **non-peak season**, for a total of 180 consecutive days (equal to three 60 day reservations).

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Once active duty patrons have met the maximum allowable consecutive days in the park, they must leave the park for a minimum of 3 days in non-peak season.

5. Patron Eligibility – All Other Eligible patrons.

a. All other authorized patrons may make *initial* reservations for up to 30 days during peak season and 60 days during non-peak season.

b. New reservations may be made for an additional 30 days during *peak season* and 60 days during *non-peak season*, on the last day of an existing reservation, on a space availability basis.

c. Authorized patrons may make additional reservations one time (1) during **peak season** for a total of 60 consecutive days (equal to two 30 day reservations). Once patrons have met the maximum allowable consecutive days in the park, they must leave the park for a minimum of five (5) days.

d. Authorized patrons may make additional reservations two (2) times during **non-peak season** for a total of consecutive 180 days (equal to three 60 day reservations). Once patrons have met the maximum allowable consecutive days in the park, they must leave the park for a minimum of three (3) days during non-peak season.

6. Overflow Parking.

a. Reservations **will not** be made in overflow parking.

b. Due to the upcoming RV Park Expansion this year, the overflow parking lot will not be available for use. It will be utilized for construction equipment this Spring/ Summer of 2022, date TBD.

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7. Sites 1A, 42, 45 and Cabin #8 are designated as handicapped accessible and will be reserved only when the requesting patron possesses handicap status or all other sites are filled. Medical documentation must be provided by the patron.

8. Reservations.

An authorized patron may reserve up to four (4) additional sites for guests from November 16th through March 31st (non peak season). During April 1st through November 15th (peak season) up to two (2) sites may be reserved for guests two weeks in advance, on a space available basis only. Authorized patrons must accompany their guests and must be willing to assume responsibility, including payment for services. A credit card number will be required at the time the reservation is made. A deposit equal to one night stay will be required for all reservations. Payment is due in full for the entire reservation at time of check-in. If the patron cancels the reservation less than 48 hours before their reservation date, they will forfeit the deposit. All deposits will be applied to your payment.

- a. Patrons who wish to lock in a certain spot will be able to pay for it entirely at the time of their telephonic reservation with the staff. A note will be made in the system that the patron will not be moved from that spot.
- b. For all reservations, cancelations must be made at least 48 hours prior to the date of arrival to receive a full refund of the deposit.
- c. Spouses and family members may not make extended reservations to circumvent this reservation policy.

9. Check in/ Checkout:

If the patron plans to arrive after normal business hours, the staff will call the patron to inform them of the gate and bathroom codes, as well as their assigned spot. Patrons must check in and pay for the reservation the next business day by 1300. Patrons who fail to check in will have their credit card charged for the entire reservation. All patrons whose reservations have ended must check out by 11 am from the park.

10. Sponsorship:

All guests that are not eligible, may be sponsored by an authorized eligible patron. These guests must follow the same rules and regulations but their sponsor is full responsible for them. Their status will be considered as Civilian, even though their sponsor may be active duty. See sponsorship policy for details.

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The point of contact for this information is the Outdoor Recreation manager at 301-677-6447.

STEVEN D. ORCUTT
Outdoor Recreation,
Business Manager

ENCLOSURES:

1-Camp Meade RV Park Reservation Policy

1-Camp Meade RV Park Campground Rules